

Notice of Meeting

Council Overview and Scrutiny Committee



Date & time	Place	Contact	Chief Executive
Friday 20 January 2012 at 10.00am	Ashcombe Room County Hall Penrhyn Road Kingston-upon-Thames KT1 2DN	Tom Pooley Room 122, County Hall Tel: 020 8541 9902 Email: thomas.pooley@surreycc.gov.uk	David McNulty

If you would like a copy of this agenda or the attached papers in another format, e.g. large print or braille, or another language please either call 020 8541 9122, write to Democratic Services, Room 122, County Hall, Penrhyn Road, Kingston upon Thames, Surrey KT1 2DN, Minicom 020 8541 8914, fax 020 8541 9009, or email thomas.pooley@surreycc.gov.uk.

This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Tom Pooley on 020 8541 9902.

Committee Members

Ms Denise Le Gal (Chairman), Mr Mel Few (Vice-Chairman)
Mr Mark Brett-Warburton, Mr Stephen Cooksey, Mr Steve Cosser, John Furey,
Dr Zully Grant-Duff, Mr David Harmer, Mr Eber A Kington, Mr Steve Renshaw,
Mrs Dorothy Ross-Tomlin, Mr Nick Skellett CBE, Mr Chris Townsend, Mr Richard Walsh,
Hazel Watson.

Ex Officio Members

Mrs Lavinia Sealy (Chairman of the Council),
Mr David Munro (Vice-Chairman of the Council)

TERMS OF REFERENCE OF THE COMMITTEE

The Committee is responsible for the following service areas:

Performance, finance and risk monitoring for all Council services	HR and Organisational Development
Budget strategy/Financial Management	IMT
Improvement Programme, Productivity and Efficiency	Procurement
Equalities and Diversity	Other support functions
Corporate Performance Management	Risk Management
Corporate and Community Planning	Europe
Property	Communications
Contingency Planning	Public Value Review programme and process

PART 1 **IN PUBLIC**

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| 1 | APOLOGIES FOR ABSENCE AND SUBSTITUTIONS | |
| 2 | MINUTES OF THE PREVIOUS MEETING: 7 DECEMBER 2011

To agree the minutes as a true record of the meeting. | White |
| 3 | DECLARATIONS OF INTERESTS

To receive any declarations of personal and/or prejudicial interests from Members in respect of any item to be considered at the meeting.

Notes:
1. Declarations of interest should be made on a form available from the Democratic Services before the meeting.
2. Members are reminded that in accordance with the Constitution, any Member declaring a prejudicial interest is required to withdraw from the meeting unless he/she has obtained a dispensation from the Standards Committee. | Agenda
Item
Only |
| 4 | QUESTIONS AND PETITIONS

To receive any questions or petitions.

Notes:
1. The deadline for Member's questions is 12.00pm four working days before the meeting (16 January 2012).
2. The deadline for public questions is seven days before the meeting (13 January 2012).
3. The deadline for petitions was 14 days before the meeting, and no petitions have been received. | Agenda
Item
Only |
| 5 | RESPONSES FROM THE CABINET TO ISSUES REFERRED BY THE SELECT COMMITTEE

No issues were referred by the Committee at its last meeting. | Agenda
Item
Only |
| 6 | ONE COUNTY ONE TEAM, CORPORATE STRATEGY 2012-2017

Purpose of report: Policy Development and Review

To review the Corporate Strategy prior to its submission to the Cabinet on 31 January 2012. | Green |

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| 7 | BUDGET MONITORING REPORT FOR NOVEMBER 2011 (PERIOD 8) | White |
| | Purpose of report: Scrutiny of Services and Budgets | |
| | To review the month end budget report and make recommendations as appropriate. | |
| 8 | DRAFT BUDGET 2012/2013 | [Report not yet available] |
| | Purpose of report: Scrutiny of Services and Budgets | |
| | To consider the draft budget for 2012/2013. | |
| | Select Committee Chairmen will report key issues arising from their Committee's budget discussions, and the Council Overview & Scrutiny Committee is asked to take an overview and make recommendations to the Cabinet as appropriate. | |
| 9 | TREASURY MANAGEMENT PUBLIC VALUE REVIEW: TERMS OF REFERENCE | Green |
| | Purpose of report: Policy Development and Review | |
| | To review the scoping document for the review of Treasury Management. | |
| 10 | COMPLETED AUDIT REPORTS AND THE ANNUAL PLANNING PROCESS | White |
| | Purpose of report: Scrutiny of Services and Budgets | |
| | The purpose of this report is to inform Members of the Internal Audit reports that have been completed since the last report to this Committee in December 2011 and to seek views on areas for inclusion in the 2012/13 Internal Audit annual plan. | |
| 11 | REVIEW OF CABINET MEMBER PRIORITIES | Green |
| | Purpose of report: Policy Development and Review | |
| | To review the priorities of two of the Cabinet Members whose portfolios fall within the remit of this Committee: | |
| | (a) Change & Efficiency – Helyn Clack | |
| | (b) Assets and Regeneration Programmes – Tony Samuels | |

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| 12 | FORWARD WORK PROGRAMMES | White |
| | The Committee is asked to review its Forward Work Programme (Item 12a) and the work programmes of Select Committees (Item 12b). | |
| 13 | RECOMMENDATIONS TRACKER | Green |
| | The Committee is asked to review its recommendations tracker. | |
| 14 | DATE OF NEXT MEETING | Agenda
Item
Only |
| | The next meeting of the Committee will be at 10.00am on Tuesday 15 February 2012. | |
| 15 | EXCLUSION OF THE PUBLIC | Agenda
Item
Only |
| | Recommendation: That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information under the relevant paragraphs of Part 1 of Schedule 12A of the Act. | |

PART 2
IN PRIVATE

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| 16 | BUSINESS CASE FOR JOINT PROCUREMENT PARTNERSHIP | Yellow |
| | Purpose of report: Scrutiny of Services and Budgets | |
| | To scrutinise the proposals for a joint procurement partnership with East Sussex County Council. | |
| | Confidential: Not for publication under Paragraph 3 | |
| | Information relating to the financial or business affairs of any particular person (including the authority holding that information). | |
| 17 | PUBLICITY FOR PART TWO ITEMS | Agenda
Item
Only |
| | To consider whether the item considered under Part 2 of the agenda should be made available to the Press and public. | |

NOTE: The Chairman will adjourn the meeting for lunch at 12.45pm, unless the Committee's business can be completed by 1.15pm.

David McNulty
Chief Executive
12/1/12

MOBILE TECHNOLOGY – ACCEPTABLE USE

Use of mobile technology (mobiles, BlackBerries, etc.) in meetings can:

- Interfere with the PA and Induction Loop systems
- Distract other people
- Interrupt presentations and debates
- Mean that you miss a key part of the decision

Please switch off your mobile phone/BlackBerry for the duration of the meeting. If you wish to keep your mobile or BlackBerry switched on during the meeting for genuine personal reasons, ensure that you receive permission from the Chairman prior to the start of the meeting and set the device to silent mode.

Thank you for your co-operation